

Woodside Academy

Prospectus 2024 – 2025



School Information

School Name:	Woodside Academy
Type of school:	Independent Converter Academy
Age range:	3 -11
Address:	Grangewood Avenue, Grays, RM16 2GJ
Telephone:	01375 372513
Email:	admin@woodsideacademy.org
Website:	www.woodsideacademy.org
Chair of Governors:	Mr J. G. Conroy
Principal:	Mr E. E. Caines <i>MA</i>
Vice & Acting Principal	Ms. J. Ryder <i>BEd NPQH</i> (Safeguarding & SENCO)
Chief Financial Officer	Ms F. Gardner
Finance Assistant:	Mrs J. Haydon, Mrs L. Smith
Office Manager:	Mrs S. Smith
Admissions:	Mrs N. Drake
Reception:	Mrs J. Russell, Miss N. North

Woodside School Day:

Nursery:

Morning class:	8.45 a.m. – 11.45 a.m. (doors open 8.45 a.m.)
Afternoon class:	12.00 p.m. – 3.00 p.m.

Reception:

Morning session:	8.45 a.m. – 11.45 a.m. (doors open 8.45 a.m.)
Afternoon session:	12.45 a.m. – 3.00 p.m.

Infants (Key stage 1):

Morning session:	8.45 a.m. – 12.30 a.m. (doors open 8.45 a.m.)
Afternoon session:	1.30 p.m. – 3.00 p.m.

Juniors (Key stage 2):

Morning session:	8.45 a.m. – 12.00 p.m. (doors open 8.45 a.m.)
*Afternoon session:	1.00 p.m. – 3.00 p.m.

Breakfast club: 7.15 a.m. – 8.45 a.m.

After School Club: 3.00 p.m. – 6.00 p.m.

**Please note: lunchtimes may be staggered between the times of 12 noon and 1.30 p.m.*

Our Vision Statement

Excellence through Opportunity

Excellence: Striving for the best

- ✓ We want the very best teaching and learning experiences for all our children.
- ✓ We expect children to do their best and try hard to improve.
- ✓ We insist on quality in our communications with parents and the wider community.
- ✓ We strive for high academic standards and value all achievement.
- ✓ We believe our children deserve a quality environment and that everything we offer, from buildings to books, should be the best we can achieve.

Opportunity: a fair chance for all

- ✓ We want the very best lifetime opportunities for all our children by giving them the best start.
- ✓ We insist on children's entitlement to a broad range of knowledge and skills.
- ✓ We want opportunities for children in sport and the arts as well as academic achievement.
- ✓ We are committed to equality of opportunity for everyone.
- ✓ We want our children to learn positive attitudes so that they never limit the opportunities of others through stereotyping or intolerance.

Term and Holiday Dates 2024 - 2025

September	Tuesday 3 rd	First pupil day of autumn term
October	<i>Half Term Saturday 26th October to Sunday 3rd November</i>	
	Monday 4 th November	First pupil day
December	Friday 20 th	Last day of autumn term
January	Thursday 6 th	First day of spring term
February	<i>Half Term Saturday 15th February to Sunday 23rd February</i>	
	Monday 24 th	First pupil day
April	Friday 4 th	Last day of spring term
	<i>Easter Holiday Saturday 5th April to Monday 21st April</i>	
	Tuesday 22 nd	First day of Summer term
May	<i>May Day Holiday</i>	<i>Monday 5th May</i>
	<i>Half Term Saturday 24th May to Sunday 8th June</i>	
June	Monday 9 th	First pupil Day
July	Last Day of Term	Wednesday 23 rd July

What do I need to do for my child to come to Woodside?

You need to apply online to Thurrock Borough Council or complete their application form putting Woodside as your preferred choice. The address is Children, Education and Families, Thurrock Council, Civic Offices, New Road, Grays, Essex RM17 6GF (Telephone 01375 372468) but it is best to apply online at www.thurrock.gov.uk. For children due to start in reception the deadline for applications is early in January. For children moving from another school applications can be made at any time. If we have space you will be offered a place, if not, you have right to appeal. However, until children are in key stage 2, classes are restricted to 30 children in law and an appeal can only succeed if you can prove the authority has not followed the admission procedure. This is highly unlikely, making such appeals not just a waste of your time but a significant waste of money for the school. The booklet *Primary Education in Thurrock*, available online or on request from the above address contains the full procedure. When we have more applications than places our own admission criteria below is used to decide which children are offered a place.

Woodside Academy Admission Criteria

Woodside Academy has a Planned Admission Number of 90 pupils for entry in reception. The school will accordingly admit up to 90 pupils in the relevant age group each year. If the school is oversubscribed, after the admission of pupils with Special Educational Needs where the school is named in the Education, Care & Health Plan, priority for admission will be given to those children who meet the criteria set out below, in this order:

1. A 'looked after child' or a child who was previously looked after. A looked after child is a child who is in the care of a local authority.
2. Children with a sibling attending the school at the time of admission. Sibling is defined here as children who live as brother or sister in the same house, i.e. full or half brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
3. Children whose parents are employed by the academy where:
 - a) the member of staff has been employed for two or more years at the time at which the application for admission to the school is made, and/or
 - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Other children by distance from the home where the child normally lives to the main gate of the academy, with priority for admission given to children who live nearest to the school as measured by a digital mapping system.

Tie breaker

Random allocation will be used as a tie-break if a decision needs to be made between two children who are ranked the same on the above criteria. This process will be independently verified.

Process

Woodside Academy admissions for reception and subsequent years are administered by the Local Authority, following their arrangements for maintained schools, but using our oversubscription criteria as above. Information on the entire admission process, including appeals, can be found on the Thurrock Council website.

What do I need to do for my child to come to the nursery classes?

Children normally start nursery in the September after their 3rd birthday which gives them a year in nursery before moving to reception. Children who do not attend regularly can lose their place. You will need to apply directly to Woodside as we manage our own nursery admissions. Places will be offered according to the same admissions criteria as used for reception places. There is a separate prospectus for the nursery.

Attending Woodside nursery is helpful to children attending reception here but unfortunately gives *no* priority for admission to the main academy.

Woodside Nursery class

Woodside Academy also has a nursery class with 37 places. These are currently a mixture of full time and part time (morning or afternoon) places but the demand for full time and the lack of interest in afternoon places means will shall probably move to only full time. Attending this class does not give a child any priority in admission to the main school or count as a sibling for that purpose. Admission to the nursery class is managed directly by the school using the same criteria as above.

Process

Apart from nursery places; Woodside Academy admissions are administered by the Local Authority, following their arrangements for maintained schools, but using our oversubscription criteria as above. Information on the entire admission process, including appeals, can be found on the Thurrock Council website.

Start Date

In practice all reception children start full time in September and are normally invited to a full week's induction in the first week in July. However, children do not have to start school until they are 5 years old at the beginning of that term and a reception place could be held open. However, we strongly recommend all children start together in September in the year they become 5.

Special Educational Needs and Disability

Where a child is the subject of an Education, Health and Care plan a school place may be offered under different regulations.

Disability

Disabled children and adults are welcomed in and we have successfully had children with significant disability move all the way through the school. We have number of disabled toilets, a lift to the first floor, and disabled parking spaces in the car park. Please note that these spaces are needed on a daily basis by parents with recognized physically disabled children at the beginning and of the day. During the day they are there for disabled people who are officially visiting the school. They should not be used by anyone else. All external entrances are level without steps although none of the doors open automatically. We are committed to treating every one fairly and with equal respect and our inclusion policy contains details on this. As part of our accessibility plan we are continually reviewing our provision to make our facilities more accessible.

How can I help?

Help us to help your child succeed. You can do this by sharing books with your child and making sure homework is done, but most of all by making sure your child attends school regularly, on time, and is ready and motivated to learn. The more interest you show the more interested your child will be. We are always looking for extra help in school but we need to carry out the usual checks before this can happen. If you are interested please contact your child's teacher.

How is the school organized?

Woodside is now an established three-form entry school throughout. Classes are mixed ability with children grouped by ability as needed within classes and for junior mathematics and infant phonics, across the year.

What do we teach?

In the nursery and reception classes we follow the government's curriculum for the Early Years Foundation Stage. Using carefully planned play and both adult led and child led activities we teach the children skills in the three prime areas of:

Communication and language development involves giving children opportunities to experience a rich language environment; to develop their confidence and skills in expressing themselves; and to speak and listen in a range of situations.

Physical development involves providing opportunities for young children to be active and interactive; and to develop their co-ordination, control, and movement. Children must also be helped to understand the importance of physical activity, and to make healthy choices in relation to food.

Personal, social and emotional development involves helping children to develop a positive sense of themselves, and others; to form positive relationships and develop respect for others; to develop social skills and learn how to manage their feelings; to understand appropriate behaviour in groups; and to have confidence in their own abilities.

These skills are developed along with other learning in the four specific areas:

Literacy development involves encouraging children to link sounds and letters and to begin to read and write. Children must be given access to a wide range of reading materials (books, poems, and other written materials) to ignite their interest.

Mathematics involves providing children with opportunities to develop and improve their skills in counting, understanding and using numbers, calculating simple addition and subtraction problems; and to describe shapes, spaces, and measures.

Understanding the World involves guiding children to make sense of their physical world and their community through opportunities to explore, observe and find out about people, places, technology and the environment.

Expressive Arts and Design involves enabling children to explore and play with a wide range of media and materials, as well as providing opportunities and encouragement for sharing their thoughts, ideas and feelings through a variety of activities in art, music, movement, dance, role-play, and design and technology.

In the reception classes children will have more whole class sessions and teacher led activities, especially in the summer term in preparation for the curriculum and teaching in year one.

As an academy we are free to design our own curriculum to meet the needs of our pupils although we follow national guidance in English and mathematics where children face national assessments. For other subjects we have created an exciting and relevant curriculum that makes use of our rich local environment while recognizing the importance of global connections. We still need to teach RE (religious education) as agreed locally by Thurrock. More details of our curriculum can be found on our website.

English

Not only **literacy** – reading and writing, but also speaking and listening. Children learn to read and write a variety of different texts such as poems, stories, letters and non-fiction. In the daily literacy hour they work together as a class and also in ability groups. They learn the sounds which are the building bricks of words and how to put them together. We use the Monster Phonics system to teach this. ***You can help by reading to and with your children at home and making sure your children talk in sentences.***

Mathematics

We use *White Rose* which is a Singapore mathematics based scheme. In the daily mathematics lesson children work as a class and in ability groups. We start every lesson with mental calculations and teach the written ways to calculate when children have had a chance to develop a good understanding of mental methods. ***You can help by involving your child in real life maths opportunities – such as shopping, decorating, cooking and counting whenever you can.***

Science

We teach children how to investigate in science as well as about living things, materials and physical processes such as electricity or magnetism. ***You can help by encouraging your child's interest in plants and animals in the garden, on walks or through TV programmes.***

Computing

Children learn to use computers and other equipment as part of other learning but we also teach children how to code so that they understand how the technology actually works. ***If you have computers and other devices at home you can help by encouraging your child to do more than play games. We think keyboard skills are important.***

Design and Technology

In technology children learn a range of practical skills and how to plan and make things for a purpose. ***You can help by giving your child materials to make things and helping without doing it for them.***

History

In history children learn how we know about the past and learn about important people and periods in British and world history. We focus particularly on local and recent history and make use of artefacts, local sites and role play to make this come alive for

children. ***You can help by taking your child to museums and old buildings and talking about change in your own and your parents' life time.***

Geography

In geography children learn about Britain and other parts of the world and about features of the landscape, climate and maps. We use our links with China and South America to develop children's understanding of the world. ***You can help by involving your child in route planning when on holiday and by talking about the landscape you see.***

Modern Foreign Languages (Spanish)

All year groups learn Spanish as it is the most spoken language in the world after English by our Spanish Teacher with support using *Language Nut* online. We also encourage the wider use of other languages spoken in our school community. ***You can help when on holiday abroad by encouraging your child to speak a few words of the local language, logging into Language Nut etc at home, and, if you speak a language other than English, sharing your skills with your child.***

Music

In music children not only listen to music but learn to perform by singing, playing and making their own music. In year 3 we teach all children to play an instrument using our set of Steel Pans, while other years learn keyboard and recorders. Other instrumental lessons are also available at cost. ***You can help by giving your child a chance to hear different kinds of music and providing some kind of instrument perhaps a small keyboard to play on at home.***

Art

In Art children learn how to create pictures in a variety of different media, to develop their own ideas and put them into practice. ***You can help by making sure your children have pencils, crayons, pens, paints and paper at home and not being too worried if they make a mess.***

Physical Education (PE)

In PE children learn the skills needed to play a variety of games and develop their overall fitness. From year 1 children taught to swim and to do this we walk to the pool at Blackshots. ***You can help by making sure your child has the kit needed and encouraging a range of activities out of school.*** Children will need black shorts, a tee-shirt in their house colour and training shoes for PE and gymnastics. For swimming they need a towel, costume and swimming hat in a bag and a sensible coat as we walk to the pool all year round. A track top is useful for outdoor games as we go outside in all seasons.

Religious Education (RE)

In RE we follow the locally agreed Thurrock guidelines and teach children about the values of Christianity, the bible and Christian beliefs. We also teach about other religions, especially about what it means to be a Jew, Muslim or Hindu. This is important in helping children to learn tolerance towards the beliefs of other people. ***You can help by telling your child about any family beliefs and showing your child positive views towards other faiths.*** In accordance with the law, children normally attend an assembly every day from year one. Monday is a Christian-based assembly

led by “open the book” volunteers. On Tuesday classes take it in turn to present an assembly about their work which you will be invited to attend. Wednesday and Thursday are singing assembly and on Fridays we have a celebration assembly and present a range of awards including any given out of school which children have brought in. We try to make our assemblies and RE lessons times which can include all children. If you would prefer your child not to have **any** religious education or attend assemblies you should write to the principal.

Citizenship, Personal Social and Health Education (PSHE)

We are also developing our teaching of citizenship and PSHE. We have started a school council to help children see how democracy works, we encourage healthy eating and a healthy life style and warn children of dangers such as drugs. We make use of our police liaison officer and school nurse to do this. We teach sex and relationships education as part of the programme. You will be informed of this in the termly curriculum newsletter in case you wish to talk to your children beforehand. You have the right to withdraw your children from these lessons but not from the basics of reproduction taught as part of science. ***You can help by encouraging healthy eating and exercise and explaining the dangers of smoking, alcohol and drugs.***

Clubs and Extra-Curricular Activities

As well as the teaching in class we run an exceptional range of extra-curricular activities for children, from Steel Pan to cycling. Many of these are free, the main exceptions being our daily breakfast and after school clubs which provide child care and food, and indoor morning activities. Clubs vary according to the season and the current list can be found on our website

As a *Sustrans* Gold Award school we continue to support sustainable travel with regular weekly cycle clubs including a cycle breakfast club in which children who attend will be given a free healthy breakfast. Cycling is included within the curriculum and is used across a wide range of lessons from History, Geography, Science and PE. The school also has its own cycle powered smoothie maker which is very popular and is used at school events.

Communications

We aim to maintain first class communications with you. We use our web site, email and social media to keep you up-to-date plus a monthly newsletter, and welcome your feedback. We have information on our curriculum on our website and send you a letter summarizing what is planned at the beginning of each term. We invite you to attend 2 parent consultations annually and also hold ‘Book Looks’ and an exhibition evening where you are invited into the school. If you want to see a senior member of staff you can usually do this without an appointment by coming to the school office at 9.00 a.m. or 3.00 p.m. or you can make an appointment with the office in person or by telephone.

You can also email us at admin@woodsideacademy.org. If you need to talk to a teacher it is best to telephone during the day to make an appointment after school. Please do not expect to talk to teachers just before school when they are busy preparing for the day or when the day has started as they need to be teaching or supervising children. If there is something you want the teacher to know then give your child a note to give to the teacher.

What if my child has Special Educational Needs?

Some children have difficulty with learning or specific disabilities and may be classed as having **Special Educational Needs or Disability (SEND)**. We assess children's needs in order to help them. Previous SEN "statements" have now been replaced by *Education Health Care Plans*, sometimes accompanied by additional borough funding towards the significant extra cost of meeting their needs.

- ☑ As a parent we would involve you in the assessment and expect you to actively help your child to overcome any problems.
- ☑ Our Vice Principal Ms Ryder and Mrs Wilkinson have the role of *Inclusion Manager* and *Special Needs Co-ordinators* or "SENCo" and work with the class teachers and the teaching assistants to plan programmes for children with special educational needs.
- ☑ Our first strategy is usually to set work that is different from that planned for the bulk of the class. The work will be at a lower level or made easier by being broken into smaller steps, by making it possible to answer questions by drawing instead of writing, or writing single words instead of whole sentences. It may be special work designed to help overcome difficulties such as extra phonics (letter sounds).

SATs Results

Key Stage 2 (Junior) SATs (test) results summer 2023

These are the **test** results for children in year 6; their final year in the school and the last year in which formal tests were taken.

Here are their results compared with national figures.

The percentage of children who reached the expected standard in the tests:

	Woodside	National
Grammar, Punctuation & Spelling	75%	72%
Reading	79%	73%
Mathematics	87%	73%
Combined	74%	59%

The percentage of children who reached the greater depth standard in the tests:

	Woodside
Grammar, Punctuation & Spelling	33%
Reading	29%
Mathematics	29%

Teachers were also asked to submit their own assessments of children's attainment in subjects where there was no national test.

	Woodside	National
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Writing	78%	71%
Science	80%	80%

More Able Learners

We also identify children who show particular academic ability (gifted) or exceptional ability in areas such as music and sport (talented) or are just generally more able. It is our policy to ensure these children are challenged in the classroom as raising their attainment raises attainment for all children.

Behaviour Policy and School Rules

Our behaviour policy is based on:

- ☒ making clear to children exactly what we expect
- ☒ praising and rewarding good behaviour
- ☒ reminding children when they break rules and giving them consequences if this continues
- ☒ creating a working environment and focusing on teaching and learning

Each class agrees on a set of rules together at the beginning of each year.

The school council agreed a code of conduct for play time and lunchtime

- We play in the right place.
- We play safely together.
- We let other children get on with their own games.
- We tell an adult if we feel sad or lonely..

Rewards

Children receive praise for good work, behaviour and effort, stickers, merit certificates, head teacher and governor awards. ***You can help by praising and rewarding children at home when you hear good reports from school.***

All children are allocated to a house and can receive points for their house which are counted each week. The houses are named after inspiring sports personalities: Olympic gold medallist and rower Sir Steven **Redgrave** (yellow), middle distance athlete Dame Kelly **Holmes** (blue), Rugby player Jonny **Wilkinson** CBE (green) and legendary footballer Bobby **Moore** OBE (red). Children need a school t-shirt in their house colour for PE and games.

Class Awards

One child from each class are selected each week to receive a certificate in Friday's assembly according to the theme of the week.

Monthly Awards

Each week we give special awards in turn for reading, writing, mathematics or sports training.

Consequences

Children who break rules may be reprimanded, given time out, miss their play time or favourite activities, write an apology or be given a task to help make up for their bad behaviour. At lunch time they will attend the “chat room” which is part of our restorative practice. Very rarely we exclude children from school or ask parents to keep children home at lunchtime. When children are excluded or in danger of exclusion they may be required to attend the Turnaround Centre which is now based at Tilbury Pioneer Primary School.

Attendance

As attendance is directly related to children’s progress we operate a first day call system. **Please ring us if your child will not be in school.** If we do not hear from you we will call you. We do this to ensure that all children who have set out for school have safely arrived and to encourage good attendance.

Unauthorized absences have to be recorded on a child's file and can result in fines or court action. We cannot authorize holidays in term time and taking them will result in an automatic fine.

Jewellery and Valuables

Children are not allowed jewellery in school as it may be easily lost and can injure them or other children. If children have pierced ears we would rather ear-rings were removed for school but we may allow them to wear small sleepers or studs (one per **ear** only) which **must** be removed for PE lessons. No other jewellery should be worn. No electronic, valuable items and no cash except for the exact money that needs to be paid in that morning should be brought to school as no responsibility can be taken for any loss. **Children are not allowed to bring mobile phones to school.**

School Uniform

We expect children to wear our maroon and blue colours with pride. Following consultation with parents, wearing school uniform is a rule for all children from reception onwards and not optional. Our uniform is available from Uniformwise in Stanford-Le-Hope and from Uniforms by Nikki online or you can visit the store at Walton Hall Farm. Our school uniform is very simple: black shoes, grey school trousers or skirt, **maroon** sweatshirt or cardigan with the school logo over a polo shirt with school logo. Year 6 children can wear a **dark blue** top instead of maroon and an optional tie to show their increased responsibility. Plain white shirts or blouses are only permitted when a sweatshirt or cardigan is also worn.

School Uniform

Available from Uniforms by Nikki or Uniformwise:

Grey <u>school</u> trousers, skirt, or (tailored) shorts.	£9.99 - £13.99
Pink and white checked summer dress.	
White polo shirt with embroidered school logo	£6.00 - £13.00
Plain, flat and sensible all <u>black</u> shoes.	
Year N to 5: maroon sweatshirt or cardigan with embroidered school logo.	£11.00 - £12.00
Year 6 only: dark blue sweatshirt or Cardigan.	£11.00- £12.00
Year 6 Optional tie.	£5.00
PE kit	
School t-shirt in house colour with logo	£4.00 - £5.00
Black shorts and trainers for PE only	£4.00 - £5.00
Swimming cap in house colour	£1.00
(Swimming caps are available from the school office)	
Bags	
Book Bag	£7.99
PE/swimming Bag	£6.99
Hats	
Maroon baseball cap with school badge	£5.00

Please label everything clearly with your child's name. Leggings are not acceptable as trousers and midriffs or underwear should not be exposed. Children should not come to school wearing high heeled shoes, "tattoos", nail varnish. Please do not send your children to school in trainers or flip flops.

Will I have to pay for anything?

Your child's basic education is free but because we offer so much more than the basics we need your help to give children extras such as music lessons, visits, visiting theatre and music groups, swimming, cooking and special craft activities. Please pay online via *ParentMail*. If you have benefit you may be entitled to the pupil premium which we can use to subsidise these activities and to help your child in many other ways.

Instrumental Lessons

Small group lessons on keyboard, guitar or orchestral instruments can be provided for a termly charge of £58.65 for instrumental lessons. If your child is eligible for free meals then this is reduced to £29.32. Music fees should be paid in the first two weeks of term and a term's notice is needed if children give up an instrument. You may also need to pay for sheet music, replacement strings or reeds and any exam fees. We currently run the "wider opportunities" programme in year 3 teaching steel pan. This means the children have whole class lessons on an instrument for one year and this is used to teach the music curriculum.

School Visits and Swimming

From year 1, classes take it in turns to swim for a term at Impulse Leisure Centre. Please send a voluntary contribution. We ask for £25.50 (£19.00 Pupil Premium) for a term's swimming of 6 lessons for entry to the pool and tuition. Class visits are also arranged to various places of interest to enhance the work children are doing in school. The amount we ask for is never more than the total cost of the visit divided by the number of children going so that you only pay for your child. We ask for this as a "voluntary contribution;" this is voluntary in the sense that we would not stop one child from taking part if the money was not paid. **However, we do need your support to continue these activities and if a number of parents did not pay, we may be forced to cancel the activity altogether.**

Residential Visit

An annual residential visit, is a special opportunity for children in years 4 and 6. In July Year 6 children may go for a week to a residential activity centre. Year 5 have the chance to enjoy similar activities locally, usually at Grangewaters in South Ockendon. In the autumn term, Year 4 children go for three days to Wat Tyler Country Park. Parents need to pay for their children to take part in residential visits as these are mainly out of school time. Some support may be available for real hardship. For day visits a voluntary contribution is requested and activities will only continue if all, or nearly all, parents pay.

Finished Products (Technology)

You may be asked for a small amount to cover the cost of materials if you want your child to bring home (or eat) things made at school.

Snacks and Drinks

If your child is in the nursery class we ask you for a £10 donation per year to cover the cost of cookery classes. When children start school full-time we encourage them to bring fruit for their morning break or to buy fruit and milk from our popular healthy tuck shop. This is available to purchase via Parentmail. The government also provides free fruit for nursery and infant children. The fruit given changes each day and the whole class are given the same thing together, usually in the afternoon. Children can buy or bring a **clear** bottle of **water** which they are free to drink at most times during the day and refill from our chilled and filtered water tap. Water is also available from fountains. Children may bring fruit juice or squash with their packed lunch but these are not recommended and we cannot allow these throughout the day as continual sipping on them would be bad for children's teeth. Water and cups are available for everyone in the dining hall.

Clubs and Activities

All of our lunchtime activities and some afterschool activities are free. There is a charge for breakfast club, the daily after school club. Please see our “out of hours” child care charges on the next page. We run several morning and afterschool clubs which are chargeable.

Meals

Lunch is £2.40 per day or £12.00 per week for KS2 children but free for infants. Dinners should be booked and be paid in advance through our online *ParentMail* system. Our lunch not only meets the government’s healthy eating standard but also satisfies the higher requirements of the *Food for Life* Award. The menu is published on our website with the main course colour coded. Children choose this in the morning and their lunches cooked to order. Children may alternatively bring a packed lunch which conforms to the health standards set out in our packed lunch guidance, available on the school website. This must be in a plastic container with a lid that removes completely so that staff can see that children are eating everything they have been given. Bags are not acceptable for hygiene reasons.

Out of Hours Child Care

We have a breakfast club which runs every morning from 7.15 a.m. until the start of school. Children have breakfast and play games or enjoy craft activities. After school children enjoy a range of supervised activities and have a snack in a safe environment from the end of school until 6.00 p.m. This is charged at £2.50 per every half an hour.

Breakfast Club

Breakfast Club 7:45am – 8:45am	£5	1 hr session
Breakfast Club 7:15am – 8:45am	£7.50	Full session

After School Club

After School Club 3:00pm – 4:30pm	£7.50	First half session
After School Club 3:00pm – 6:00pm	£15	Full session

Both Clubs: sessions to fit around our extra-curricular sports and activity clubs.

Breakfast Club 7:15am – 7:45am	£2.50	Before extra-curricular clubs (including light breakfast)
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Extra-Curricular Activities

We have an exceptional number of extra-curricular activities for children throughout the school. These not only extend the curriculum and encourage children to keep fit but make children more involved in school and more successful as a result. The list varies according to the season and the skills and interests of staff but ranges from traditional sports where we enjoy considerable success in competition with other schools to quieter indoor activities. A full list of current activities can be found on our website.

Insurance

The school is insured against liability. This means that, in the event of an accident, there would be no insurance paid unless fault could be proven against the school. This can be compared to third party insurance for a car. If you want your child to be insured against a possible injury however caused you are advised to take out your own insurance. Similarly, the school's premises and property insurance does not cover loss of the personal possessions of staff or children.

Further Information

You can find out more at our website at www.woodsideacademy.org. You can look up our latest inspection report at www.ofsted.gov.uk and performance tables, <https://www.compare-school-performance.service.gov.uk/school/139106/woodside-academy/primary>

The best site for comparing school performance is usually www.bbc.co.uk. Search the news section for “primary school performance tables”.

Complaints

This school is managed by the principal, supported by the senior leadership team and overseen by the governors. Any complaints should be made to the school and not Thurrock Council. You can get a copy of our complaints procedure from the school office or the policies page of our website.

Policies

The academy is required to hold specific statutory policies and documents which meet the requirements of the school. These can be found on the school website, and paper copies can be requested via the school office.